Meeting Minutes (Draft 1)
ASC-OP Annual Meeting

Monday, February 15, 2016 at 10:00 am PST
Potrero Hill Room, Intercontinental Hotel, 888 Howard St., San Francisco, CA

CALL TO ORDER at 10:00 am
Hal Johnson, Chairman of ASC OP, called the meeting to order.

WELCOME AND INTRODUCTIONS

| ASC Z80; Endres, Jeff (Guest) | Northrop Grumman; Howland, Donna (Voter) |
| APOMA; Czajkowski, Walt (Voter) | Optimax; Augino, Patrick (Voter) |
| Gordon Boulbbee; Boulbbee, Gordon (Voter) | Savvy Optics; Aikens, Dave (Voter) |
| Hal Johnson; Johnson, Hal (Voter) | The Vision Council; Vitale, Michael (Voter) |
| Lockheed Martin; Palmari, Dan (Voter) | William Royall; Royall, William (Voter) |
| NIST; Hanssen, Leonard (Voter) |

Quorum Not Achieved: 10 out of 43 members represented (10/43 < 50%)

RECORDING SECRETARY
Allen Krisiloff, Secretary of ASC OP

ADOPTION OF AGENDA
Motion by Dave Aikens. Second by Walt Czajkowski. 100% affirmed.

APPROVE MINUTES FROM PREVIOUS MEETING (February 9, 2015)
Motion by Dave Aikens. Second by Dan Palmari. 100% affirmation.

STANDARDS UNDER DEVELOPMENT

**TF1 Optical Glass (Hal Johnson)**
OP1.2123 progressing. It is paced by progress in SC3 at the ISO, and it will replace OP3.001.

**TF2 Surface Imperfections (Gordon Boulbbee)**
OP1.002 was approved. Publication is expected later this year.

The American visibility standard will be incorporated into the ISO surface imperfection standard.

**TF3 Wavefronts (Allen Krisiloff)**
Final details for OP1.004 and OP1.005 are coming together.

**TF4 Drawings (Dave Aikens)**
Seven standards have been submitted to ANSI for final approval.

**TF5 Aspheres (Allen Krisiloff for Rich Youngworth)**
We are looking for another leader. Paul Murphy and Bob Smythe are preparing a revision to a scope statement.
TF6 Infrared Materials (Allen Krisiloff for Adam Phenis)
John Burnett of NIST continues to work on the dispersion curve for Ge. The draft of the IR Band
definition standard has been revised with a correct definition for Abbe Number and with laser lines
for reference wavelengths.

TF7 Lasers (Donna Howland)
Jon Arenberg recently proposed an outline for a new laser damage standard based on statistics.
Teleconference meetings will be used during the upcoming year to maintain momentum.

REVIEW OF MEMBERSHIP
No changes.

Motion by Dan Palmari. Second by Leonard Hanssen. 100% affirmative.

BYLAWS
They are working, but could use an update. In the meantime, ANSI has approved the addition of a
section about patents that is required in a new version of the ANSI Essential Requirements.

OUTREACH
Dave Aikens will be conducting one or two webinars sponsored by Photonics Spectra. Everyone
is encouraged to submit materials to the trade magazines.

NEXT MEETING
Photonics West 2017: Motion by Dave Aikens. Second by Dan Palmari. 100% affirmative.

ADJOURNED at 11:15 am
Motion by Dave Aikens. Second by Leonard Hanssen. 100% passed.