Call to Order at 2:00 pm EDT
Dave Aikens, Leader of TF4, called the meeting to order.

WELCOME AND INTRODUCTIONS

<table>
<thead>
<tr>
<th>Allen Krisiloff, Triptar</th>
<th>Gordon Boulbee, Self</th>
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<tr>
<td>Dave Aikens, Savvy Optics</td>
<td>Bill Royall, Self</td>
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<tr>
<td>Ray Williamson, RW Consulting</td>
<td>Donna Howland, NGC</td>
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ADOPTION OF AGENDA
Motion to adopt: Gordon/Bill/100%

APPROVAL OF PREVIOUS MEETING MINUTES
Add note that the may 20th meeting was postponed.
Motion to approve with changes: Gordon/Bill/100%

REVIEW STATUS OF ALL STANDARDS
The Committee reviewed the status chart (appended to these minutes).

Highlights:

OP3.001 ready for publication

OP1.002 ready for TF ballot.

OP1.004 still waiting for positive resolution of comments.

OP1.0110-1. Just filed a new BSR11 for postponement of filing deadline.

OP1.0110-5 ballot comment sheet is missing affirmative responses. Marla will complete the comment sheet with those responses.

OP1.0110-9 and -11 both need BSR9 submission to ANSI.

Allen and Dave will complete the ANSI submissions by year’s end.

OP1.0110-6. Ray reported that ISO 10110-6 is due for pub in August. All American comments have been adopted. Ray will update Allen so that he can get editable copies to create the ANS manuscript.

**ACTIONS GOING FORWARD: Sales through ANSI website**

The National Adoption of International Standards (NAIS) agreement with ANSI which allows the OEOSC to sell nationally adopted ISO standards must be updated. Dave and Allen will address this issue.

**ACTIONS GOING FORWARD: Education and Training**

Dave is modifying the 10110 class to include the OP versions. The class has been condensed to ½ day. It has attracted more interest than in the past few years.

The Committee agreed that the focus on OP versions makes good sense. Gordon observed that the audience already knows about ISO standards but not about the OP versions.

Dave mentioned that he is thinking about technical papers and articles that can be written after the current group of ISO adopted standards have been published. He noted that anyone on the committee can write about and publicize these standards.

**OP1.0110-14**

Ready for TF ballot. Needs appropriate formatting and OEOSC wrapper.

**OP1.0110-6**

Ray will talk with Allen about adding ANSI material to the manuscript when we get an editable copy. A PINS filing with ANSI is not needed until the draft is ready for OP balloting.

**OP1.0110-17**

The Committee agreed that we must wait for further action on ISO 10110-17. TF7 has started to work on an American laser damage standard. It might choose to work in close coordination with ISO SC9, but that decision will be made later this year.

**NEXT MEETING**

Motion to meet next at Photonics West in February 2016.

Gordon/Donna/100%

**ADJOURNMENT AT 2:40 pm**

Gordon/Bill/100%