1. Welcome, Introductions, and appointment of note-taker
   A. Phenis
2. Adoption of Agenda
   A. Phenis
3. Approval of the Previous Meeting Minutes
   A. Phenis
4. Reports
   a. Refractometer measurements update – ZnSe
      Measurements status and results (NIST)
      J. Burnett
   b. Submitted Project Updates
      A. Krisiloff
   c. Other Reports and Updates
      A. Phenis
5. Group Discussion Topics
   A. Phenis
6. Time and Place for next meeting – suggestions
   a. Teleconference
   A. Phenis
   b. SPIE Photonics West, February 1-6, 2020, San Francisco, CA
   c. SPIE Defense + Commercial Sensing, Pasadena, CA, August TBD, 2020
   d. SPIE OPTIFAB, Rochester, NY, October 14-17, 2019