1. Welcome, Introductions, and appointment of note-taker  
   - A. Phenis
2. Adoption of Agenda  
   - A. Phenis
3. Approval of the Previous Meeting Minutes  
   - A. Phenis
4. Reports  
   a. Refractometer measurements update – ZnSe  
      - J. Burnett  
      - Measurements status and results (NIST)
   b. Submitted Project Updates  
      - A. Krisiloff
   c. Other Reports and Updates  
      - A. Phenis
5. Group Discussion Topics  
   - A. Phenis
6. Time and Place for next meeting – suggestions  
   a. Teleconference
   b. SPIE Photonics West, February 1-6, 2020, San Francisco, CA
   c. SPIE Defense + Commercial Sensing, Pasadena, CA, April 26-30, 2020