

# Meeting Minutes

## ASC OP Annual Business Meeting

Monday, February 3, 2020

Stockton Room, Intercontinental Hotel, SPIE Photonics West, San Francisco, CA

### CALL TO ORDER AT 10:06 AM

Allen Krisiloff facilitated the meeting.

### WELCOME AND INTRODUCTIONS

#### Voting Members Present

Triptar, Allen Krisiloff
APOMA, Walt Czajkowski
Edmund Optics, Jay Nelson
Eric Herman
Optimax, Pat Augino (Alternate)

Optimax, Rick Plympton (Primary)
NIST, Leonard Hanssen
Northrop Grumman, Donna Howland
Savvy Optics Corp, Dave Aikens
Nikon Instruments, Stan Schwartz

### RECORDING SECRETARY

Walt C.

### ADOPTION OF AGENDA

Motion by Jay N. Second by Walt C. Passed 100%.

### APPROVAL OF MINUTES OF MEETING ON 2019 APR 17

Motion by Dave A. Second by Jay N. Passed 100%.

### RETIREMENT OF HAL JOHNSON, CHAIRMAN OF ASC OP

Hal Johnson has retired. Motion to send a Note of Appreciation from ASC OP for his years of service. Motion by Jay N. Second by Eric H. Passed 100%. Jay N. made the suggestion to look into sending a more formal Certificate of Service.

Dave A. made the suggestion to send a similar note or certificate to Gordon Boulton. Motion by Jay N. Second by Leonard H. Passed 100%

### REVIEW TASK FORCES AND LEADERS

Task Force 1, Optical Materials, was inactivated last year. Task Force 5, Aspheres, has been inactive for several years. It may make sense to combine TF2 Surface Imperfections, TF3 Wavefronts, and TF4 Drawings since the related ISO committees are quite active and are including American concerns. Dave A. suggested that a draft of an asphere metrology standard be started. Jay N. indicated interest and asked for more info on the early work in TF5.

Current leadership roster was confirmed. A new Chairman of the ASC OP must be found now that Hal has retired.

### REVIEW MEMBERSHIP ROSTER

Several organizations are more than a year behind their payment of participation fees. Motion to downgrade membership status to observer after one year, then remove from the roster after two years of non-payment. Moved by Dave A. Second by Jay N. Passed 100%

Motion to accept roster. Moved by Dave A. Second by Eric H. Passed 100%.

### CURRENT AND PLANNED OP STANDARDS

Proceed with plan to adopt 10110 parts as American National Standards with the exception of Part 7 Surface Imperfections. Retain OP1.002. Target one ballot per quarter.

Task Force Reports skipped in the interest of time. Everyone present is familiar with the Task Force programs.

**NEXT MEETING: PHOTONICS WEST 2021 (MOTION BY JAY N. 2<sup>ND</sup> BY LEONARD H. PASSED 100%)**

**ADJOURNMENT AT 11:23 AM (MOTION BY DAVE A. 2<sup>ND</sup> BY ERIC H. PASSED 100%)**