

Meeting Minutes

ANSI/OEOSC Accredited Standards Committee for Optics (ASC OP) Annual Meeting

Friday, May 26, 2021
Via Zoom

CALL TO ORDER AT 11:02 EDT

Jessica Nelson, ASC OP Chair, Facilitated the meeting

WELCOME AND INTRODUCTIONS

Brian Stamper, Nikon Research Corp
Dave Aikens, Savvy Optics Corp
Patrick Augino, Optimax Systems, Inc
Jessica Nelson, Optimax Systems, Inc
Rick Plympton, Optimax Systems, Inc

Eric Herman, Individual
Ray Williamson, Williamson Consulting
Leonard Hanssen, NIST
Donna Howland, Northrop Grumman Corp
Michael Vitale, The Vison Counsel

RECORDING SECRETARY

Dave A.

ADOPTION OF AGENDA

Motion by Dave A. Second by Brian S. Passed 100%.

APPROVAL OF MEETING MINUTES FROM FEBRUARY 3RD, 2020

Motion by Eric H. Second by Patrick A. Passed 100%.

REVIEW OEOSC MEMBERSHIP RECOMMENDATIONS

OEOSC Board of Directors welcomes a new member, Lighthouse Imaging and recommends they be added to ASC OP membership. The board also recommends Zemax, Lockheed Martin Missiles and Fire Control and Burris Optics Company, Inc. be moved to observer status. In addition Northrup Grumman, Blue Ridge Optics and University of North Carolina Charlotte (UNCC) memberships should be maintained for an additional 6 months.

Motion to accept the OEOSC Board of Directors membership recommendations by Dave A. Second by Eric H. Passed 100%

REVIEW AND APPROVE LEADERSHIP

OEOSC Board proposed the following leadership to ASC OP:

Leadership in ASC OP	
ASC OP Chair	Jessica Nelson
ASC OP Vice-Chair	TBD APOMA representative
TF2 Surface imperfections Chair	Dave Aikens
TF3 Wavefront Chair	James Chung
TF4 Drawings Chair	Dave Aikens
TF6 IR Materials Chair	Adam Phenis
TF7 Laser Damage Chair	Michael Thomas
Administrative Assistant	Marcia Smith
ASC OP Secretary	Allen Krisiloff (to April 30), Patrick Augino (after May 1)

Patrick A noted that Walt Czajkowski is stepping down as APOMA representative and is actively seeking a replacement, who will become the ASC OP Vice-Chair. Dave A explained that Adam Phenis could not join on the call due to a design review, but that he is actively working with the TF6 leadership and will be having a technical meeting in the summer. Donna H offered that James Chung is still a good choice to chair TF3, and that Michael Thomas and others are continuing to work on the problem of laser damage specifications and testing.

Motion to accept OEOSC's recommendation for leadership by Dave A. Second by Eric H. Passed 100%

REVIEW OF ASC OP OPERATING PROCEDURES

Dave A. summarized changes required by ANSI for our operating procedures. No objections from the committee.

Action – Pat A. to post operating procedures on the website, begin the official ballot, and send a copy to ANSI

CURRENT STRUCTURE AND PROJECTS

Pat A presented the current status of the standards projects for ASC OP. Three in-process ballots to adopt ISO standards (ISO 10110-11, -18 and -19) are over a year old, and should be canceled and re-started with a 30 day window. Pat explained that he intended to restart those ballots first and then proceed with the balloting to adopt the rest of ISO 10110, as has been agreed at ASC OP at the prior two meetings.

Action – Pat A. to start the above-mentioned ballots and proceed with any required ANSI paperwork

Action – Pat A. to proceed with the other parts of ISO 10110, working with Marcia and ANSI as needed

RESUMPTION OF TF ACTIVITIES

Dave A offered that he would like to restart TF2 to review the recommended changes from 2018 for ANSI/OEOSC OP1.002:2017

Donna Howland offered to contact James Chung and encourage him to also call a TF3 meeting to review the status of the wavefront and texture metrology standards, OP1.004 and OP1.005

Rick P asked if we should re-activate TF5, and if UNCC might have expertise to bring to aspheric standards. Dave A suggested that we hold off on reactivating TF5 until at least two experts are available; one to run the group and one to manage the projects.

Dave A explained that Adam Phenis (not present) was planning to hold a TF6 meeting over the summer
Patrick A has been asked to contact the TF7 chair to determine if a TF7 technical meeting is appropriate.

Action – Dave A. to coordinate a TF2 meeting

Action – James Chung. to coordinate a TF3 meeting

Action – Adam Phenis. to coordinate a TF6 meeting

Action – Pat A. to contact Michael Thomas about a TF7 meeting

ADDITIONAL ITEMS NOT ON THE AGENDA

No items were raised that were not on the agenda

NEXT MEETING

Tuesday, January 11 2022, 11:00 EST via Zoom (Motion by Dave A. Second by Ray W. Passed 100%)

ADJOURNMENT AT 12:06 EDT

Motion by Eric H. Second by Ray W. Passed 100%