

Meeting Minutes

ASC OP/TF 4 Adoption of ISO 10110 as an American National Standard

Sunday January 23, 2022
Stockton Room, 5th Floor
Intercontinental Hotel
Or via Zoom

CALL TO ORDER AT 3:30 PM PST: Dave Aikens

WELCOME AND INTRODUCTIONS

Jay Nelson, Edmund Optics

Eric Herman, Individual

Dave Aikens, Savvy Optics Corp

Brian Monacelli, JPL & Pasadena City College

Donna Howland, NGC

Deanna McMillan, Garmin

Zach Strobehn, CMM Optics

Adam Phenis, AMP Optics

David Vega from Zemax/ANSYS

Patrick Augino, Optimax Systems Inc.

AGENDA ITEMS

1. Introductions and assign note taker – D. Aikens
 - Note taker: Adam Phenis
2. Adoption of Draft Agenda – D. Aikens
 - Motion by D. Howland, 2nd P. Augino, no opposition or discussion, motion accepted
3. Approval of the Minutes of the Previous Meeting from February 2, 2020 – D. Aikens
 - Motion by P. Augino, 2nd J. Nelson, No discussion or opposition, motion accepted
4. Review status of process to expedite release of ISO standards as American National Standards – P. Augino
 - Patrick presented file “20220124; catalog of current standards and projects.pdf” to the group ISO 10110--01, -05, -07, -08, & -18 are all ready for BSR-8. The BSR-8 will require 45 day waiting period for public review.
 - Files received from ISO for require a lot of editing to get format presentable for adoption. See color key at bottom of document. A group discussion followed regarding the priority of the standards listed in the file.
 - i. Key edits/decisions
 1. Remove 10110-10
 2. Add ISO 12233
 3. Add ISO 14997- 1, -2 (-2 not published yet)
 4. Add ISO 14999-1 through 4
 - a. 14999-01 to 3 can be published at anytime
 5. Add ISO 9211-03, -05, -06, -07, -08

- a. Suggested priority in 2023
- 6. Add Environmental Standards
 - a. Suggested Priority for 2024
 - ii. Action to P. Augino - Update priority list*
 - iii. Members of TF 4 volunteered to help edit and prepare documents for ballot
 - 1. D. Aikens volunteered for 10110-06 & 10110-11
 - 2. E. Herman volunteered for 9211-01
 - 3. Z. Strobehn volunteered for 9211-04
 - 4. J. Nelson. volunteered for 10110-12
 - 5. A. Phenis volunteered 10110-09 & 9211-02 (Eric and Dave help as needed)
 - iv. Action to P. Augino to send cheat sheet on how to do this*
 - v. Action - P. Augino - Add to agenda for next meeting - Report from TC42 liaison - Action to D. Aikens for the report*
- 5. Discussion OEOSC should have an ANS standard for ISO 12233 MTF standard and ISO 17850 Distortion
 - i. Action D. Aikens - Follow-up with ANSI on TC42 standards*
 - ii. TC172 owns about half dozen standards on photography that are going to be transferred to TC42
- 6. Review of standards in TF6
 - i. OP1.007 was published in 2020
 - ii. OP1.008 appears to have stalled, all were unsure why but it was suggested this standard is relevant and should be published. Suggestion was to re-circulate at TF level for review. Move forward as appropriate based on results of ballot.
 - iii. Action - P. Augnio - Circulate OP1.008 at TF level*
- 7. Revise of standards in TF7
 - i. OP1.009 take a couple more of years
- 8. Review standards release priorities - All
 - Covered under previous agenda item #4
- 9. Additional items not on the agenda - All
 - Standard pricing - P. Augino
 - i. Patrick lead a discussion about standards cost and compared to ISO. He presented "20220123; ANS Adoption Proposed Price List.pdf" to the group. It was noted there were various versions and national adoptions available for sale (ie. ISO, BSI, DIN etc.). It was noted in US, standards are all voluntary. Users can purchase ANSI, ISO or whatever version they choose. The ANSI Webstore will continue to sell the generic version even if an ANS is available. Patrick noted the proposed pricing is ~30% less than the generic ISO standard. This keeps it affordable for the American manufactures. OEOSC will receive the proposed prices minus any fees paid to ANSI as per our sale agreement. A suggestion was made to determine if OEOSC can offer

members a discount on the ANSI Webstore for OEOSC published standards.

ii.

1. OEOSC members can still get a paper copy for the same price as digital by contacting Patrick
2. *Action to P. Augino – Add pricing and discount of standards to agenda for ASC OP Business meetings on 1/24/2022. Also attempt to determine if OEOSC member discount is possible.*
3. Motion to have pricing recommendation to ASC OP that standards pricing be ANSI Webstore pricing for non-OEOSC members. OEOSC members pay price as Patrick has listed, ~30% discount.
 - a. Motion by E. Herman, 2nd P. Augino, No discussion, No objection. Motion carries.

➤ Naming convention for national adoptions

- i. Patrick explained he contacted ANSI and there are mainly two options. The Task Force should recommend one be adopted to Standardize our naming convention before publishing the recently adopted standards. It was noted it is ok to change the standards adopted in December but a decision is required before the BSR-9 is submitted.

1. Options are:

- a. ANSI/OEOSC ISO...
- b. ANSI/OP ISO....

- ii. A discussion followed. It was noted ANSI has some name recognition, OP and OEOSC doesn't have much if any.

iii. Action to P. Augino for Business meeting n 1/24 – ballot recommendation that naming convention will be ANSI/OEOSC ...

1. Motion to brand documents as ANSI/OEOSC...

- a. E. Herman 2nd P. Augino, No discussion or Objections. Motion passes.

10. Action items review – D. Aikens

- All reviewed as noted above

11. Next meeting: – D. Aikens

- Photonics West 2023

- i. Informal meeting of Volunteers in the summer to be called by P. Augino

- Motion by A. Phenix, 2nd Z. Strobehn, Discussion about informal meeting, no opposition, Motion passes

12. Adjourn at 4:35 PM PST – D. Aikens

- Motion by E. Herman, 2nd P. Augino, No discussion, No objection, Motion passes