

Draft Minutes  
ANSI Accredited Standards Committee for Optics (ASC OP)  
Annual Business Meeting  
**Sunday, January 29<sup>th</sup>, 1:30 – 3:00 PM PST**

**1. Introductions and assign note taker**

J. DeGroote Nelson

Meeting started at 1:35 PM PST

Adam Phenis was assigned as note taker

Attendees:

Jessica DeGroote Nelson,

Adam Phenis

Patrick Augino

Dave Aikens

Eric Herman

Jayson Nelson

John Widmer – Gaugeline technology

Jen Michaels

**2. Adoption of the Draft Agenda**

J. DeGroote Nelson

Agenda was presented and adopted as-is. Motion: Adam

Phenis Second: Eric Herman, No objections or abstentions.

Motion passes

**3. Approval of the Minutes of the Previous Meeting**

J. DeGroote Nelson

Approval motion by Eric Herman, Second by Dave Aikens, no objections or abstentions. Motion passes.

**4. Housekeeping**

Review of OEOSC membership recommendations to ASC OP P. Augino

- Have new contact Excelitas so may be able to get them to register.
- Synopsys and Lockheed will be joining
- Motion to accept changes in membership as presented by Executive director: Motion Dave Aikens, Second Eric Herman, No objections or abstentions. Motion passes

Review and approve leadership

P. Augino

- Jessica Nelson will remain ASC OP Chair
- Question about the need for TF3 since adoption of ISO in US. The answer is that there is a standard missing about the measurement of Waviness (Mid-Spatial Frequencies). The vision was to start TF3 to fill in that gap. Eric made motion to move TF3 to inactive and can be resurrected when ready. Second by Dave Aikens. No objections or abstentions. Motion passes
- Dave moved to accept ASC OP and TAG TC172 leadership as presented by Executive Director. Second by Eric Herman. No objections or abstentions. Motion

passes

#### Discussion of ASC OP procedures

P. Augino

- Procedures presented
  - Minor changes from “census body” to “task force”
  - Moved adding of a new committee member to be at meetings
  - OEOSC can withdraw any standard without vote
  - For an appeal, a time limit on a hearing was added.

#### ASC OP Current Projects and Standards

P. Augino

- Current projects and standards were presented
- No discussion on TF’s besides
  - TF4 – 10110-11 put on hold pending ISO update
  - TF4 – 9211-2 and 9211-3 to be put on hold pending ISO revision. 9211-7 to be added to the list with a focus of the other 9211 series for 2023
  - TF6 – **ACTION:** Pat to send current version of OP1.008 to Adam Phenis

#### 6. Taskforce Updates

TF Leads

- TF7 met 20230129 and are working towards to datasets for top hat and gaussian beams LDT. A goal of data done in May 2023 by SPICA and Edmund Optics
- TF2 met 20230129 with discussion about changes with a goal of vote later 2023/early 2024
- TF4
- TF6 – significant delays due to COVID and NIST

#### 7. Additional items not on the agenda

J. DeGroote Nelson

- 10110-12 2019
  - Figure 8 equation for TORIC is incorrect.
  - OEOSC cannot change the equation in the US adoption, but can add note that addresses it being wrong and can put the correct equation.
  - **ACTION:** Jay Nelson to review document and then send to others for review and then to address using the above note.
- Progress on OEOSC website.
  - Development underway with anticipated full launch date of Feb. 22, 2023
  - It was discussed that OEOSC members get a 20% discount on ANSI standards. To get the standard, the purchaser needs specific OEOSC info. This sensitive info will be added in a member only area on the OEOSC website.
  - Question raised about tutorial/training of use of new website. **ACTION:** Pat to look into this.

**8. Next meeting: Suggestion**

J. DeGroote Nelson

**Photonics West 2024:** Motion accept: Adam Phenis, Second:  
Pat Augino, No objections or abstentions. Motion passes

**9. Adjourn**

J. DeGroote Nelson

Motion to adjourn by Dave Aikens, Second by Eric Herman.  
No objections or abstentions. Motion passes