October 19, 2021
In Person @ Optifab Room: Highland G
Or Zoom:
https://www.zoomgov.com/j/1607622090
Meeting ID: 160 762 2090
Passcode: 608259

October 29, 2021
(Only if needed)
Via Zoom:
https://www.zoomgov.com/j/1615452000
Meeting ID: 161 545 2000
Passcode: 243724

1. **Introductions and Assign Note Taker**
   J. Nelson

2. **Adoption of the Draft Agenda**
   J. Nelson

3. **Approval of the Minutes of the Previous Meeting**
   J. Nelson

4. **Review of Action Items from August Meeting**
   
   Update: Discuss seat appointment with APOMA Board
   J. Nelson / P. Augino

   Sponsorship of OEOSC/TC/ISO meetings update
   P. Augino

   Update: Determine strategy for targeted companies, discuss with SPIE.
   A. Phenis

   ANSI Adoption of ISO Standards update
   P. Augino

5. **Review of OEOSC Financials**
   R. Plympton

6. **OEOSC Board Committee Planning update**
   P. Augino

7. **Committee updates**
   
   Website
   J. Nelson

   Education
   D. Aikens

   Finance
   R. Plympton

   Board Planning
   P. Augino

8. **Membership**
   P. Augino
9. Additional items not on the agenda

10. Next meeting: Suggested Virtual in December,
    Date/Time: TBD

11. Adjourn